

JA Referee International Travel Subsidy Policy

Purpose

JA recognises that international travel is an integral part of the development of the JA top ranked referees.

Policy Statement

1. This policy is designed to ensure that JA:
 - a. makes the most efficient use of its resources;
 - b. maintains accurate records for all travel approvals;
2. All travel subsidies must be endorsed by the Chair of the JA Referee Committee.
3. Prior to committing to the expenditure of money, the Chair of the JA Referee Committee must ensure that the subsidy:
 - a. is an appropriate and reasonable use of JA funds
 - b. is subject to available funding
 - c. is able to withstand public scrutiny
 - d. is appropriate for the referee' development

Responsibility

The Chair of the JA Referee Committee is responsible for monitoring the implementation, outcomes and scheduled review of this policy.

Travellers are responsible for arranging and conducting travel in accordance with all JA related policies and procedures.

Eligibility

The maximum amount is \$1000 per application, or the reimbursement of travel related expenses if total less than \$1000 (based on provided receipts).

Applicants must meet the following criteria:

1. Be a financial member of Judo Australia
2. Be an active IJF Continental or International Referee Licence holder
3. Be an Australian citizen or have been granted permanent resident status, residing in Australia
4. Attended 3 NES events in the last 12 months
5. May receive a maximum of 2 grants in the financial year (e.g., 1 July 2021 – 30 June 2022)
6. Must complete and submit the application prior to the nominated event

Application process:

1. Completed application must be submitted 6 weeks before the event to the Chair of JA Referee Committee - arekjudo@hotmail.com
2. Application is assessed by the JA National Referee Committee
3. If successful the grant is paid 2 weeks after attending the event

Any questions to be directed to the Chair of the JA Referee Committee

Arek Zygmunt, arekjudo@hotmail.com, 0421 039 791.

JA Referee International Travel Subsidy - Application Form

Personal details		
Full name		
DOB		
Email address		
Mobile number		
Club		
Nominated event		
Event name		
Date of event		
Expenses incurred (attach receipts)		
1. Expense description		\$
2. Expense description		\$
3. Expense description		\$
Total:		\$

JA Referee Committee

Date received	
Status (Approved/Rejected)	
Amount approved	
Amount paid	